



City of Westminster

# Committee Agenda

Title: **Audit and Performance Committee**

Meeting Date: **Wednesday 16th February, 2022**

Time: **6.30 pm**

Venue: **Hybrid via MS Teams and 18th Floor, 64 Victoria Street, London, SW1E 6QP**

Members: **Councillors:**

Ian Rowley (Chairman)  
David Boothroyd  
Danny Chalkley  
Antonia Cox



**Members of the public and press are welcome to attend the meeting and listen to the discussion of Part I of the Agenda. Admission to the public gallery is by ticket, issued from the ground floor reception from 6.00pm. If you have a disability and require any special assistance, please contact the Committee Officer (details listed below) in advance of the meeting.**

**[Link to live meeting](#)**

**This meeting will be live-streamed and recorded. To access the recording after the meeting, please revisit the link.**



**An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, please contact the Committee Officer, Artemis Kassi, Lead Scrutiny Advisor.**

**Email: [akassi@westminster.gov.uk](mailto:akassi@westminster.gov.uk)**

**Corporate Website: [www.westminster.gov.uk](http://www.westminster.gov.uk)**

**Note for Members:** Members are reminded that Officer contacts are shown at the end of each report and Members are welcome to raise questions in advance of the meeting. With regard to item 2, guidance on declarations of interests is included in the Code of Governance; if Members and Officers have any particular questions, they should contact the Director of Law in advance of the meeting please.

## **AGENDA**

### **PART 1 (IN PUBLIC)**

**1. MEMBERSHIP**

To note any changes to the membership.

**2. DECLARATIONS OF INTEREST**

To receive declarations by Members and Officers of the existence and nature of any pecuniary interests or any other significant interest in matters on this agenda.

**3. MINUTES**

To approve the minutes of the Committee's meeting on Wednesday 1 December 2021.

**(Pages 5 - 16)**

**4. PERFORMANCE REPORT BY THE METROPOLITAN POLICE SERVICE**

To monitor and review the performance of the Metropolitan Police Service's Basic Command Unit for Westminster.

**(Pages 17 - 42)**

**5. IMMUNISATIONS**

To monitor and review progress (including the Covid-19 vaccination programme) since the previous report to the Committee on 23 September 2020.

**(Pages 43 - 70)**

**6. COUNCIL STAFF REMUNERATION**

To consider and review the Council's pay schemes, as per the Constitution. This report follows a report which was originally received at the Committee's meeting on 1 December 2021, when the Committee requested a more comprehensive report.

**(Pages 71 - 82)**

**7. INTERNAL AUDIT PROGRESS REPORT**

A report summarising the work of Internal Audit in the period December 2021 to January 2022.

**(Pages 83 - 94)**

**8. INTERNAL AUDIT PLAN REPORT**

**(Pages 95 - 106)**

To report assurances to the Council that it has robust systems and controls in place to meet its priorities.

**9. ETHICAL STANDARDS**

**(Pages 107 - 116)**

To discuss the Annual Report and actions taken to maintain high standards of ethical governance throughout the City Council and note any areas of ethical governance which have not been addressed in the report, for inclusion in the next annual report.

**10. FINANCIAL AND PERFORMANCE MONITORING REPORTS**

**(Pages 117 - 204)**

To note the findings of the Period 9 Financial Monitoring Report for 2021/2022.

To receive report updates on the assessments against organisational performance, including progress toward City for All objectives, for the Quarter 3 Performance Monitoring Report.

**11. EXTERNAL AUDIT VALUE FOR MONEY REVIEW**

**(Pages 205 - 232)**

To consider a report by the Council's External Auditors, Grant Thornton, on the Value for Money assessment which, in line with National Audit Office regulations, ensures that local authorities have put in place proper arrangements to secure economy, efficiency and effectiveness in their use of resources.

**12. REPORT ON THE APPOINTMENT OF EXTERNAL AUDITORS**

**(Pages 233 - 236)**

To receive a report on the proposal to accept the Public Sector Audit Appointments (PSAA) invitation to use its framework to appoint external auditor for five financial years commencing 1 April 2023, with a view to making a recommendation to Full Council.

**13. REPORT ON THE FINANCIAL MANAGEMENT CODE**

**(Pages 237 - 266)**

To receive and note a report to inform the Committee of the Council's self-assessment of compliance with the CIPFA Financial Management Code.

**14. WORK PROGRAMME**

To receive a report on and review the Committee's work programme for the remainder of the municipal year 2021/2022.

**15. ANY OTHER BUSINESS**

To review any other business which the Chairman considers urgent.

**(Pages 267 -  
284)**

**Stuart Love  
Chief Executive  
7 February 2022**